

1. The Cannelton Heritage Festival is a one-day festival held on the second Saturday of October each year.
2. The event is an outdoor arts and crafts festival. In case of inclement weather, the event will be moved into the Cannelton Community Center.
3. The festival will run from 9:00 am to 4:00 pm. in Historic Downtown Cannelton.
4. Vendors should arrive no later than 8:30 a.m. to set up but may begin as early as 6 a.m. Please allow yourself enough time to unload and set up. Upon arrival, please report to Renew Cannelton, Inc.'s booth located on Washington Street in front of the gazebo to check in.
5. Vendor fee is \$20.00. Payment is required at the time of application to reserve a booth space. The Festival Committee will limit the number of vendors selling the same type of food or merchandise. If more than one vendor wishes to sell like food or merchandise, preference will be given to the first vendor who completes the application and pays the booth fee. **AS OF (DATE), THE FOLLOWING FOODS HAVE ALREADY BEEN RESERVED FOR THE FESTIVAL: (FOOD LIST). PLEASE CHOOSE SOMETHING ELSE FOR YOUR FOOD BOOTH.**
6. Booth spaces are 15 ft. x 15 ft. Electric and/or water hook-up is/are available upon request. Please indicate your needs on the vendor application.
7. Vendors must provide their own tents, tables, chairs, etc. **INDIANA FIRE CODE REQUIRES THAT ALL TENTS OR MEMBRANE STRUCTURES AND THEIR APPURTENANCES SHALL BE ADEQUATELY ROPED, BRACED AND ANCHORED TO WITHSTAND THE ELEMENTS OF WEATHER AND PREVENT AGAINST COLLAPSING.** All booth spaces will be located on asphalt. We encourage the use of sandbags, water buckets or blocks as anchors. **IN ADDITION TO THE ANCHORING REQUIREMENTS, INDIANA FIRE CODE ALSO REQUIRES THAT A FIRE EXTINGUISHER WITH A CURRENT INSPECTION TAG BE PRESENT IN THE BOOTH EVEN IF YOU'RE NOT COOKING OR HAVE AN OPEN FLAME. ANY VENDOR WHO WILL BE DEEP-FRYING IS REQUIRED TO HAVE A CLASS K FIRE EXTINGUISHER WITH A CURRENT INSPECTION TAG PRESENT IN THE BOOTH.**
8. The Festival Committee will determine booth location, unless prior arrangements are made.
9. Vendors must remain set up until the end of the festival, i.e. 4:00 pm.
10. Vendors must have their own liability insurance coverage. Renew Cannelton, Inc. and/or the Festival Committee are not liable for Vendors.
11. By signing the Vendor Application and submitting it for consideration, I release and hold harmless Renew Cannelton, Inc., the Festival Committee, the city of Cannelton, Indiana and/or owners or management of the grounds or location where the event is held, from any loss, damages, or injury resulting from participating in this event.
12. By signing the Vendor Application and submitting it for consideration, I give permission to Renew Cannelton, Inc. and the Festival Committee to use photographs of me and/or my booth for promotional purposes.

PLEASE RETAIN THESE GUIDELINES FOR YOUR REFERENCE.